

TOKA NUWAN WAYAWAPI – ENEMY SWIM DAY SCHOOL

Position Title: School Nurse

Duties and Responsibilities:

1. Supervises, coordinates, and monitors health services for students.
2. Alerts school administrators to health trends and problems. Plans and implements school health management protocols for acute illness/injury.
3. Develops and maintains a system of first aid and emergency care.
4. Manages student immunization updates and record.
5. Participates as a special service team (IEP) member where indicated.
6. Assists with the coordination of the school health fair which includes but is not limited to the following duties:
 - Records heights and weights of all K-8 students.
 - Facilitates vision screenings of all K-8 students.
 - Administers scoliosis screening on all male students in grades 5 - 8, and all female students in grades 4 - 8.
 - Coordinates area health professionals to present health education topics for students and school wide learning community.
7. Provides information to teachers, staff, and parents regarding current and ongoing health issues affecting the school community.
8. Communicates, monitors, assists ill children at school according to illness policy.
9. Coordinates health education presentations covering topics such as:
 - a. CPR, Basic First Aid, Heimlich maneuver, AED
 - b. Germ Reduction, Effective Handwashing
 - c. Dental Care & Hygiene
 - d. Contagious/Chronic Diseases
 - e. Effects of Alcohol, Drugs, and Smoking on Body & Brain
 - f. Tween Health Education: Puberty, Acne, etc.
 - g. Healthy Reproductive Education: STD, HIV, etc.
 - h. Eating Disorders, Mental Wellness, etc.
 - i. Nutrition Education & Diabetes Prevention
 - j. Blood Borne Pathogens
10. Record daily medical treatment.

Administration of the School Health Program

Planning—Participates in the formulation of policies, standards, and objectives of the school health program. Plans cooperatively with the school administrators and local health authorities to maintain a working relationship between the school health program and the total community health program. Plans with the school administrators and medical authorities regarding policies and procedures for excluding and re-admitting students and staff members for reasons of health.

Records—Maintains and uses student health records, reports, and statistical information for evaluation and planning of the school health program.

Communication—Keeps administrators and other school personnel informed of health issues facing the school. Works with the local and national health authorities to disseminate information to school and community in situations of pandemic proportions.

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Parent and Community

Interpretation—Interprets health, social needs, and resources to school and community groups. Increases community awareness of the health needs of school-age children. Interprets school programs, policies and procedure to families and communities.

Medical Professional Relationship—Promotes and fosters intercommunications with health care professionals (physicians, dentists, etc.) and community agencies to plan for the wellness and health of students.

Public Relations—Participates in the public relations activities of the school, represents school health program in their professional organizations and public health awareness events.

Parent Conferences—Encourages families to provide for periodic health/wellness examinations of their children by utilizing professional services and resources; and assists families in identifying effective means of communicating health findings to school.

Position Qualifications

The school nurse will possess a working knowledge of current issues in school and community health, show evidence of strong child advocacy capabilities, pass a wellness screening according to ESDS Personnel Policy GBRA, promote a healthy drug and alcohol free lifestyle.

Current licensure as a Licensed Practical Nurse (LPN) in the state of South Dakota.

Valid CPR/First Aid Certification

Valid& Driver's License

Supervisory Controls

Supervised and evaluated by the Superintendent.