

Policy J Students

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JA EQUAL EDUCATIONAL OPPORTUNITIES

Every student shall have equal education opportunities and access to all extra-curricular activities and supportive services regardless of race, color, creed, disability, sex, sexual orientation, national origin or place of residence.

JB ADMISSION AND ATTENDANCE

Students must meet all admission requirements to be considered for admission. The School Board has the right to restrict class sizes. Enemy Swim Day School expects students to be in attendance for at least 94%.

JBA COMPULSORY ATTENDANCE

It will be the responsibility of the Administration and School Board to enforce the Compulsory Attendance Law as prescribed by Sisseton Wahpeton Oyate Ordinance.

JBB ENTRANCE AGE

Children five years of age by September 1 of the ensuing school term will be eligible to enroll in Kindergarten. Students that transfer into Enemy Swim Day School must be 5 by September 1st to enter into Kindergarten or 6 by Sept 1st for the First Grade.

JBC SCHOOL ADMISSION

The student must be living with parents or guardians within the attendance boundaries of the school. The bus boundaries set the boundaries of the school. Students may be provisionally enrolled by the principal until approved for full admission by the school board at the next regular school board meeting. The school board reserves the right to deny admission if the school's requirements are not met or for other extenuating circumstances. The school board also reserves the right to close enrollment.

The parent/guardian is required to complete all enrollment forms of the school prior to being considered to have full admission. The forms include:

1. Medical (Immunization) Forms
2. 506 Form (If applicable)
3. Tribal Enrollment Card/Certificate
4. Social Security Card
5. Birth Certificate
6. Medical Consent Form
7. Bilingual Education Form
8. Medicaid Form
9. McKinney-Vento Form
10. Other forms as required by the school

A certification submitted that all immunizations are updated is required for incoming Kindergarten students and 6th grade students prior to their acceptance letter and their first day of school. Students are expected to be toilet trained before enrolling in school. If toileting accidents becomes habitual then a family member will be asked to come to the school and change the student.

JBCA TRANSFER STUDENTS

Students in grades Kindergarten through 7th grade that have previously been or are currently enrolled in either a public school, boarding school or a Tribal school sharing attendance boundaries with the Enemy Swim Day School shall file their request with the Enemy Swim Day School. The student may be allowed to be admitted to the Enemy Swim Day School during the open enrollment period with approval of the principal pending School Board Approval if all transfer documentation is received. Requests that are not in the specified time will be presented at the next School Board meeting. All transfer requests are required to be approved by the School Board.

Students in K-7th grade that transfer from outside the boundaries may be admitted upon the completion of the admission process and approval of the principal.

JBCB STUDENTS IN TRANSITION (HOMELESS)

Enemy Swim Day School will provide children or youth experiencing homelessness with services comparable to services offered to other students in the school. Enemy Swim Day School will ensure the immediate enrollment of children or youth experiencing homelessness regardless of a lack of records and will work to quickly secure records for children and youth. The school will ensure the elimination of stigma or segregated services while working to eliminate identified barriers for homeless children and youth.

Students in transition will be identified through the Student Residency Verification Document which is part of the school enrollment packet. Homelessness is defined as students living:

- In a Shelter
- In a Motel or Campground due to lack of an alternative adequate Accommodation
- In a Car, Park or Abandoned House or Building or other Public space
- Doubled up with other people due to loss of housing or economic hardship

Students in transition have the right to:

- Receive a free, appropriate public education.
- Enroll in school and attend classes immediately while the school gathers lacking documents normally required for enrollment.
- Enroll in the local school; or continue attending their school of origin (the school they attended when permanently housed or the school in which they were last enrolled), if that is parent preference and is feasible.
- A determined transportation plan to and from the school of origin, if requested by parent and feasible. Enemy Swim Day School will work with the school of origin and families to determine the best educational interest of children in transition and coordinate transportation to the school of origin. If applicable, ESDS will provide a written explanation of its determination not to coordinate transportation and inform parent of the right to appeal decisions.
- Receive educational services comparable to those provided to other students, according to the student's needs.
- School nutrition programs
- Referrals to outside agencies that may be able to assist families experiencing homelessness

Enemy Swim Day School provides a McKinney Vento liaison to work directly with students and families experiencing homelessness and to coordinate services with outside agencies. Should a dispute arise concerning services for students and families in transition, the McKinney Vento coordinator will assist families in filing a complaint using the school's complaint procedure found in Policy JCE JCHD.

JBD STUDENTS WHO HAVE BEEN EXPELLED FROM A PRIOR SCHOOL

Enemy Swim Day School may prohibit a student from enrolling in ESDS if the student is under suspension or expulsion from another school. Upon receiving a request for a student's permanent school records from the receiving district, the sending school shall provide the receiving district with written notice of any suspension or expulsion.

JBE JUVENILE SEX OFFENDERS (Ref: SWO-Chapter 75-05-12)

All Juvenile Sex Offenders, age 14 and older are required to register with the Sisseton Wahpeton Oyate (SWO) Sex Offender Registry Office (SORO). The SWO SORO will also contact the School and provide notice that a student is registered with the SWO SORO.

Category 1 Juvenile Sex Offenders will not appear on the SWO Sex Offender Public Website.

Category 2 Juvenile Sex Offenders will appear on the SWO Sex Offender Public Website, however photographs will not appear on the Sex Offender Public Website.

Category 3 Juvenile Sex Offenders will appear on the SWO Sex Offender Public Website.

All Category 1, 2 or 3 juvenile sex offenders must request admittance to attend ESDS from the school board. The school board reserves the right to deny admission. (Ref. JBC) If the juvenile is already an ESDS student when the violation occurs, the administration must be notified immediately. The administration will take the following steps:

1. Request information regarding the student's juvenile record and any information regarding the offense committed, adjudication, probationary status and treatment status from the department of law enforcement and other appropriate entities.
2. Convene a board meeting to determine what administrative action should be taken to protect the health and safety of all students.

JBF ASSIGNMENT OF STUDENTS TO CLASSES

Grade placement is made by the Principal according to the academic history and progress of the student. Admission will be granted once the application has been approved by the school board.

Transfers from other schools shall be honored in reference to the student's placement until such time as there may be evidence that the student would be better placed.

JBG ABSENCES AND EXCUSES

An excused absence is an absence of the following: 1) prior approved cultural activities for students that collect their assignments before absence, 2) personal illness, 3) death in the family, 4) prior approved educational activities for students that collect their assignments before absence.

Approved absences for cultural or educational activities may be counted as school days with prior approval from an Administrator. Educational activities may be counted as school days with acceptable documentation.

ABSENCES

If a student is going to be absent from school, an excuse signed by the parents or a phone call is required to be made to Administration. Administration will contact parents when no excuse is provided by parent. All Absences will be marked as unexcused if no contact is received from parent/guardian. An attendance MTSS framework will be followed for students' attendance.

If a student misses 10 consecutive days, the school will drop the student from school enrollment. The student will have to petition the school board for re-enrollment.

Any student that has been on an attendance contract the prior year unsuccessfully, will begin the new school year with an attendance contract. Students with attendance contracts for 2 consecutive years or who are in violation of current attendance contract will not have priority status for enrollment. The Board will review the application for approval of enrollment prior to starting school.

The school administrator/Truancy Interventionist will notify the Child Protection Program/Court Juvenile Services when a student reaches 10 days of unexcused absences and again at 15 days of unexcused absences during a school year.

If a student is absent for 3 or more consecutive days due to illness, they will be required to provide a doctor's slip or it is recorded by the school as an unexcused absence.

If it is necessary for a student to leave school during the day, Administration needs to be informed in writing or by phone, and the student needs to be signed out at the office by the parent/guardian.

K-8 Students who have been absent or plan to be absent will meet individually with their teachers to get their assignments as part of the classroom procedures. Students who do not complete make up work within 2 days will be assigned to ZAP (according to the homework policy) until the work is completed.

A student is counted absent in the morning if he/she leaves before 10:00 am or half-day absent if he/she comes in after 9:30 am. If ~~he/she~~ the student leaves before 2:30 pm, the student is counted absent in the afternoon. The student will be counted tardy if the student comes in between the hours of 8:20 am and 9:30 am (On early release days, students are counted half-day absent if they arrive at 9:00 am or leave before 12:00 pm).

Students are not permitted to leave the school grounds during recesses or before school, unless they have written permission from the parent or guardian and/or permission from the principal.

Students arriving tardy to school or leaving early are missing significant teaching and learning time. This time may be counted as an additional absence when equivalent to one 7-hour school day, in consideration of the need for a Student Assistance Team meeting or an attendance contract.

REMOTE ATTENDANCE: Students must complete a daily remote assignment or participate in class video conferencing to be considered present that day for that class. Students must be in attendance in 75% of core classes to be counted as a full day. Students must be counted in attendance for at least 35% of core classes to be counted as a half-day present.

The school will provide remote instruction for FACE through Eighth (8th) grade through video conferencing, google classrooms and instructional support materials. Students will have access to appropriate educational materials and receive daily interaction with their certified teacher. Student learning supports that are identified on a student's Individualized Educational Program (IEP), 504 Plan, or Gifted program, will be provided remotely.

The Administration oversees the implementation and continuation of Remote Learning with support for teachers, students and parents. ESDS' Network Administrator will be available for support, and will maintain the infrastructure of all platforms. The confidentiality of student and staff information will be protected. The school will ensure the online platforms, class meetings and all other communications are secure and will not allow for the release of protected student or staff information. Daily/weekly schedules for each grade level will be created and given to students and parents:-

LATE BUS ESDS offers a late bus for occasional, unexpected occasions when students have missed their bus on Monday through Thursday. Each student will be granted a total of one late bus tardy per week during the school year. If a student misses the late bus three times that is arranged by a parent, they will not receive a late bus for the remainder of the year.

TARDIES TO CLASS

Students are expected to report to class on time. A student is tardy if he/she arrives to class within 5 minutes after the scheduled time to begin class (bell). If excused, a pass will be given by the staff member responsible for the student.

PASSES IN GRADES 5-8

Students are required to have a pass any time they are out of class. Teachers will issue passes for valid reasons only. Those without a valid pass will result in unexcused tardy or skipping.

TARDINESS

Unexcused tardies will result in classroom intervention/consequences according to classroom expectations and procedures. The teacher and student will meet to develop a plan after 2 tardies to same class period. Parent/legal guardian will be notified by the classroom teacher of students who are tardy 5 times-to the same class to determine an appropriate plan of action and the next steps.

SKIPPING

Skipping is defined as missing from class for more than 5 minutes without permission (pass). Skipping class may result in In-School Suspension, lunch detention, or after school detention. Students are required to make up missed classwork.

JBH DROP-OUTS

A dropout student shall be defined as a student who has withdrawn from the school and has not enrolled in an appropriate grade level educational program in another institution.

JBH STUDENT RECORDS

The Enemy Swim Day School will keep a cumulative permanent record on every student that enrolls in school according to the school guidelines.

JC GENERAL INFORMATION

JCA FOOD SERVICE

Breakfast and lunch is are provided to children. Parents are welcome to periodically join their child. ESDS will pay for a parent meal once per week. Additional meal tickets may be purchased.

JCB BICYCLE USE

Bicycles are permitted. Bicycle users must park their bicycles in the designated area. Bicycles are not to be used during school hours. Bike locks are a recommended. The school is not responsible for lost, stolen, or damaged bikes. Students who misuse bicycles on campus will not be able to ride their bikes to school.

JCC AUTOMOBILE USE

Driving on school roads and parking on school property is a courtesy offered by the Board. The school will not assume any responsibility for damage to vehicles or for theft, or accidents on school premises. Student drivers must have valid driver's license and proof of insurance. Students will apply for an ESDS parking permit from administrative office.

JCD VISITATIONS

Tanyan owas yahipi Toka Nuwan Wayawa Tipi! Visitors are welcome at Enemy Swim Day School! Parents are an important part of a child's education and learning (Ref: GBDB) and are welcome to visit their child's classroom to observe instruction and participate in class activities. Parents are not allowed to interrupt learning while visiting their own child's classroom.

JCE EMERGENCY DISMISSALS

If school is dismissed during the school day in the event of inclement weather, power outage, etc., the students will be transported to their home or the emergency home listed. If school is dismissed, the Superintendent or designee will notify parents and students via the Bright Arrow School Messaging System and the school Facebook.

JCF FAMILY SEPARATION/DIVORCE POLICY

The Enemy Swim Day School shall maintain strict neutrality between parents who are involved in an action involving the family (separation/divorce proceeding/divorced) as it is the intent of the School to promote the best interests of each student enrolled in its school in partnership with both parents, unless otherwise directed by Court Order. It is the responsibility of the parent wishing to restrict a parental right to notify the School of any Court Order affecting student contact/visitation and/or student records by submitting a certified copy of the Court Order to the Principal. Children of estranged parents may be released only upon the request of the parent whom the court holds directly responsible for the child and who is the parent or guardian registered on the school records.

JCG CHILD ABUSE

Any school employee that suspects a child has been abused or neglected is required by law to report their suspicions to SWO Child Protection or law enforcement. The school employee will make the report with the school counselor (or acting administrator).

JCH STUDENT FEES, FINES, AND CHARGES

It is the school policy to provide a free education to students enrolling at the school. Materials and books will be supplied to students within budget limitations. Extra supplies or materials needed by students must be supplied by the student or parent. Student fines and charges will be assessed for all lost or destroyed books or materials.

JCI STUDENT RIGHTS AND RESPONSIBILITIES

RIGHTS:

1. The right to a free and appropriate education; incorporating all applicable federal, tribal and statutory constitutions.
2. The right to freedom of religion and culture.
3. The right to be free from unreasonable search and seizure of their person and property, to a reasonable degree of privacy, and to a safe and secure environment.
4. The right to freedom of the press, except where the material is libelous, slanderous, obscene, or prejudicial.
5. The right to freedom of speech and expression so long as the expression does not disrupt the educational process or endanger the health and safety of others.
6. The right to freedom from discrimination, based on sex, race, etc.
7. The right to be free from cruel and unusual punishment.
8. The right to peaceable assembly and to petition for the redress of complaint.
9. The right to due process.

RESPONSIBILITIES:

1. To obtain an education. The student must regard the opportunity of obtaining an education as one of their duties to the community. It is the responsibility of students to attend school/classes regularly, be prepared for class and complete their assignments.
2. To follow school rules. The student must obey recognized rules and procedures developed by the school.

3. To practice self-control. The students must refrain from inflicting bodily harm on self and others and respect the privacy or others' person and property.
4. To know the grievance procedure. The student must know and use the proper methods and channels of complaint resolution.

JCIA DUE PROCESS

1. RIGHT TO A FAIR AND IMPARTIAL HEARING
 - A. The hearing must be fair and impartial. It is the responsibility of the school administrator to see that the hearing is fair.
 - B. Participants in the hearing may be limited to interested parties.
2. RIGHT TO COUNSEL
 - A. The student may use any person, including a student or other school personnel, as his/her counsel.
 - B. The student is entitled to the services of an attorney, at his/her own expense, if he/she desires legal representation.
3. RIGHT TO CROSS-EXAMINE
 - A. The student shall have the right to confront the witness against him/her.
 - B. The student has the right to examine evidence to be used against him/her far enough in advance to enable him/her to prepare his/her defense. The student must not be surprised with new evidence at the hearing.
4. RIGHT TO THE RECORD OF HEARING
 - A. The student will be provided a copy of the hearing upon request.
 - B. The school must provide an accurate resume of the hearing. There need not be a verbatim account of the proceedings.
 - C. Hearing records should be maintained for at least one school year.
 - D. In case of appeals, accurate accounts must be furnished to the office receiving the appeal.
5. RIGHT TO ADMINISTRATIVE REVIEW AND APPEAL
 - A. Students may appeal adverse decisions of the school administrator within five- working days of the decision to the school board.

JCIB HEARING PROCESS

It will be the responsibility of the Principal to insure a fair and impartial hearing for any student facing allegations which could result in long-term suspension, expulsion, or transfer.

1. Allegations must be provided in writing to the parent/guardian within 72 hours of the incident. They must specify each occasion of violation, the date, and the allegation.
2. The Superintendent will arrange for a special meeting with the school board.
3. The meeting will be to hear the case no more than five (5) working days after the student, his/her parent(s)/guardian(s) have been informed of the allegations in writing.
4. The student must be given enough time to examine the evidence to be used against him/her to prepare a defense. If the student feels they have had not had enough time to prepare a defense, the chairperson may grant a reasonable postponement.
5. The student has the right to be represented by law or legal counsel of his/her choice. Attorney's fees are to be borne by the student.
6. The student has the right to confront and cross-examine all witnesses against him/her and to procure witnesses on his/her behalf.

7. No student shall be compelled to testify against himself/herself.
8. At all times during the hearing, the student has the right to have his/her parent(s)/guardian(s) or their designee present.
9. The school must keep accurate written account of the hearing. Upon request, the student will be given a copy of the hearing proceedings; including written findings of fact and conclusion in the case. The Board will have a decision within five (5) days.

JCIC INTERVIEW POLICY

When students are at school or involved in a school activity off school grounds, the school has an obligation to the students, the parents, as well as to the authorities, such as law enforcement and the Child Protection Program. This policy attempts to balance the rights of students and parents with the rights and responsibilities of law enforcement and the Child Protection Program as those entities investigate juvenile delinquency/criminal matters and matters of child abuse and neglect. It is therefore the policy of the School that:

- (1) Should a law enforcement officer wish to talk with a student under the age of 18 while the student is at school and interview the student for a reason other than investigating school related incidents or suspected child abuse or neglect, the School will not allow the law enforcement officer to question the student unless the school has first notified the student's parents and received permission from a parent for the student to talk with the law enforcement officer. The parents shall also have the right to be present should the parents grant permission to law enforcement officer to talk with the student.
- (2) Should the Child Protection Program or a law enforcement officer be investigating suspected child abuse or neglect and wish to talk with a student under the age of 18 while the student is at school, the request to talk with a student shall be made to one of the school administrators at the school for approval of the interview. Tribal code requires investigation of suspected child abuse to be kept confidential and can be done without notification to parents. SW38-28-01 and SW 38-29-01 Therefore, the school will not notify parents of a request by the Child Protection Program or law enforcement to talk with a student in such instances.

JCID COMPLAINTS

Students are encouraged to talk to their Teacher, Principal or Counselor if they are having difficulties with students, staff, and other concerns at the school.

Any student or parent/guardian who feels he/she has been discriminated against, believes her/his rights have been violated, or has any other complaint concerning affairs of the school, or administrative decisions, may report said concern in the following manner.

- A. Complaints and concerns of students and parent(s)/guardians(s) should be submitted to the appropriate staff person in writing by the person (or by other persons acting in behalf of the person, in the case of a young child, or a person in physical or emotional pain or other reason they would be unable to write their own statement) within five working days of the incident.
- B. If the staff person does not resolve the complaint/concern, the Students and Parents(s)/guardian(s) should provide all the information to the Principal in writing within five working days of the incident.

- C. Principal must complete all efforts to resolve the complaint within five (5) working days.
 - 1. The Principal shall meet with the parties involved to discuss the issues of the complaint.
 - 2. The Principal shall seek a solution to the matter on an informal basis.
 - 3. The Principal shall keep a written record of all activities and findings in the complaint.
 - 4. The Principal shall make a written reply to the parent/guardian.
- D. If the Principal is unable to resolve the complaint to the satisfaction of the parties concerned, the complaint may be brought to the attention of the superintendent in writing, within five working days. If the complaint is still unresolved, the parties involved may request to have the complaint brought before the School Board.

JCJ USE OF TECHNOLOGY

JCJA ACCEPTABLE USE OF TECHNOLOGY

I. Introduction

The Children’s Internet Protection Act (CIPA), 47 U.S.C. §254(h)(5) require schools to implement certain measures and actions to ensure that students are restricted from accessing inappropriate materials online using school-owned ~~devices~~ computers. This Enemy Swim Day School’s Acceptable Network and Internet Use Policy (hereinafter “AUP”) is intended to set forth the specific obligations and responsibilities of all users, including students and staff, who access the ESDS’s Network, and to ensure such use complies with the CIPA requirements.

“Network” is defined as any and all Enemy Swim Day School owned computers, servers, hardware or software, the ESDS’s local area network, wireless access points, the Internet, Internet 2, the ESDS intranet, email, chat rooms, other forms of direct electronic communications or other communications equipment provided by ESDS regardless of the physical location of the user. This AUP applies even when ESDS provided equipment (laptops, tablets, etc.) is used on or off premises of School property.

II. Acceptable Use

The Network may be used only as a tool to support and advance the functions of the Enemy Swim Day School as well as its curriculum and educational programs. Access to the School’s Network is a privilege and not a right. Users of the Network are responsible for their behavior and communications over the Network and access to Network services will be provided only to those staff and students who agree to act in a considerate and responsible manner and in accordance with the ESDS’s Internet Safety Policy and this AUP.

Students may use the Network only in support of educational activities consistent with the educational objectives of the Enemy Swim Day School. Faculty and staff may use the Network primarily in support of education and research consistent with the educational objectives of ESDS. Faculty and staff may access the Network for limited personal use but not for any commercial or business use; however, such personal use may not violate any applicable rules and regulations or applicable administrative procedures or interfere with job performance. Use of the Network must be in compliance with applicable laws, including all copyright laws and all materials on the Network should be presumed to be copyrighted.

Each student must sign this AUP annually to confirm that the student has read and understands this policy and agrees to abide by it. Parents or guardians must also sign this AUP and submit it to Enemy Swim Day School. All students will complete internet safety curriculum at the start of each school year.

All school devices are monitored through device management software. All information saved to a school device is accessible through the device management software program.

III. Network Etiquette

Users are expected to abide by generally accepted rules of network etiquette (netiquette). These include but are not limited to:

- A. Be polite. Do not send or encourage others to send messages that are abusive or otherwise fall in the definition of Prohibited Use in Section IV.
- B. Use appropriate language. Remember you are a representative of ESDS on a non-private network. You may be alone on a computer but what you write can be viewed around the world. Do not swear, use vulgarities or any other inappropriate language.
- C. All communications and information accessible via the Network should be considered private property that you cannot appropriate for your own use without appropriate attribution and consent.
- D. All students will complete internet safety curriculum at the start of each school year.

IV. Prohibited Use

ESDS reserves the absolute right to define prohibited use of the Network, adopt rules and regulations applicable to Network use, determine whether an activity constitutes a prohibited use of the Network, and determine the consequence of such inappropriate use. Prohibited use includes but is not limited to the following:

- 1) Violating any state or federal law or tribal ordinance, such as: Accessing or transmitting pornography of any kind, obscene depictions, harmful materials, materials that encourage others to violate the law, confidential information or copyrighted materials;
- 2) Criminal activities that can be punished under law;
- 3) Selling or purchasing illegal items or substances;
- 4) The unauthorized collection of email addresses ("harvesting") of e-mail addresses from the Global Address List and other ESDS directories;
- 5) Obtaining and/or using anonymous email sites; spamming; spreading viruses;
- 6) Circumvention of the ESDS's Technology Protection Measure/filter to access blocked sites;
- 7) Disclosure of minors' personal information without proper authorization;
- 8) Students' disclosure of personal information such as the student's name, address, phone number, password or social security number, to other users when engaging in online activities including but not limited to chat rooms, email, social networking web sites
- 9) Causing harm to others or damage to their property, such as:
 1. Using profane, abusive, or impolite language; threatening, harassing, bullying or making damaging or false statements about others or accessing, transmitting, or downloading offensive, harassing, or disparaging materials;
 2. Deleting, copying, modifying, or forging other users' names, emails, files, or data; disguising one's identity, impersonating other users, or sending anonymous email;

3. Damaging computer equipment, files, data or the network in any way, including intentionally accessing, transmitting or downloading computer viruses or other harmful files or programs, or disrupting any computer system performance;
 4. Using any ESDS computer to pursue “hacking,” internal or external to ESDS, or attempting to access information protected by privacy laws; or
 5. Accessing, transmitting or downloading large files, including "chain letters" or any type of "pyramid schemes".
- 10) Engaging in uses that jeopardize access or lead to unauthorized access into others' accounts or other computer networks, such as:
1. Using another's account password(s) or identifier(s);
 2. Interfering with other users' ability to access their account(s); or
 3. Disclosing your own or anyone's password to others or allowing them to use your or another's account(s).
- 11) Using the network or Internet for Commercial purposes:
1. Using the Internet for personal financial gain;
 2. Using the Internet for personal advertising, promotion, or financial gain; or
 3. Conducting for-profit business activities and/or engaging in non-government related fundraising or public relations activities such as solicitation for religious purposes, lobbying for personal political purposes.

V. Off-Premise Use of Network

Students under the age of 18 should only access ESDS-assigned email accounts and/or other Network components including but not limited to school-assigned computers such as chrome books and iPads off of school premises if a parent or legal guardian supervises their usage at all times. The student's parent or guardian is responsible for monitoring the minor's off-premise use of the Network and ensuring such use complies with this AUP.

VI. Disclaimer

ESDS makes no guarantees about the quality of the services provided and is not responsible for any claims, losses, damages, costs, or other obligations arising from use of the Network or accounts. Any additional charges a user accrues due to the use of the ESDS's network are to be borne by the user. ESDS also denies any responsibility for the accuracy or quality of the information obtained through user access. Any statement, accessible on the computer network or the Internet, is understood to be the author's individual point of view and not that of ESDS, its affiliates, or employees.

VII. Enforcement

Prohibited use of the Network may, for students, result in disciplinary action up to and including suspension or expulsion from school. Where circumstances warrant, prohibited use of the Network may be referred to law enforcement authorities.

When a school administrator has a reasonable belief that a student has violated a school rule, policy or the law, and there are facts and inferences that would cause a reasonable person to suspect that a search of the student's personal technology device(s) will reveal evidence of a violation of said ESDS rule, policy or the law, the administrator shall have the authority to search such device, provided that the scope of the search relates to the suspected violation giving rise to the reasonable suspicion.

JCJAI ACCEPTABLE USE OF ARTIFICIAL INTELLIGENCE (AI)

AI is intended to support student learning and build digital literacy in an age-appropriate way, while honoring the values and educational mission of the school and the Dakota community. Student Guidelines: AI tools are to be used only under the supervision of a teacher or staff member. Students will be taught to think critically about AI-generated information and understand its limitations. AI should support, not replace, student thinking, creativity, and problem solving. Misuse (cheating or inappropriate content) is not allowed. Student will engage in age-appropriate digital citizenship and AI awareness lessons. Violations of this policy will be addressed according to ESDS Acceptable Use Policy and Student Code of Conduct.

JCJB CELL PHONES AND OTHER ELECTRONIC DEVICES

Personal cell phones and other electronic devices brought to school are the responsibility of the student. If cell phones and other electronic devices disrupt the educational process they will be confiscated. Mobile Device Acceptable Use Policy (Ref: IDAAA) will be adhered to.

JCJC AUDIO AND VIDEO SURVEILLANCE

Audio and video recordings occur campus-wide in all appropriate areas. Images, video and audio captured through surveillance may be used as evidence that may subject students to appropriate disciplinary and legal action, including, but not limited to disclosure to law enforcement. Audio and video surveillance information is used for administrative purposes only and not available to parents and/or community per FERPA.

JD STUDENT SAFETY, CONDUCT, AND DISCIPLINE

The safety of students will be secured by the school through close supervision of students in all school buildings, school grounds, and off-site activities. All school personnel will be responsible for supervision and safety of all students through attention to the following:

1. Maintaining a safe school environment (the physical condition of all buildings and grounds will be inspected);
2. Observation of safe practices on the part of school personnel and students, particularly in those areas of instructions or extra-curricular activities offering special hazards;
3. Offering safety education to students related to subjects such as laboratory courses in science, other courses, and health and physical education;
4. Providing the first-aid care for children in case of accident or sudden illness;

The administration and the School Emergency Team shall develop and review safety policies, procedures and emergency preparedness plan on an annual basis. All safety drills will be scheduled monthly.

JDA PREPAREDNESS PLAN

The preparedness plan outlines the procedures in the case of a disaster/drill. The School Emergency Team will maintain and update the plan on an annual basis.

JDB STUDENT BEHAVIOR, CONDUCT, AND DISCIPLINE

Students are to respect the rights of other students and staff members and follow the expectations of the classrooms and school. Students will also respect the school building and property, as well as the property of others. The school administration reserves the right to discipline any student when, in the judgment of an administrator, the student knowingly and deliberately exhibits behavior that violates the rules of the school or the classroom. Students with a current Individual Education Plan (IEP) will be afforded a manifestation hearing prior to suspensions more than 10 days in a school year. Positive behavior interventions and consequences will be used to encourage students to modify their behaviors, according to the Student Code of Conduct.

Discipline Guidelines

- A. Students are expected to adhere to reasonable standards of behavior and conduct themselves in an acceptable manner by following the TRACKS values of: Woohoda- Be Respectful; Waokihi- Be Responsible; Awañicidhaka- Be Safe; Waun̄sida- Be Caring; and Can̄waste un̄- Be Kind.
- B. Positive Behavior Supports and intervention (PBIS) will be used to prevent and respond to social-emotional behavioral concerns. The classroom teacher will inform parents of classroom infractions violation of any behavior boundary or limit of their child. Student Services (TRACKS), under the supervision of the Principal, shall be responsible for accurately recording and distributing incident reports to parents for violations that are recorded in SWIS.
- C. Disciplinary action will be implemented according to the Student code of conduct and may include the following actions:
 - 1. Agreement, positive behavior plan, behavior contract
 - 2. Conference, warning or reprimand
 - 3. Student Assistance Team
 - 4. Mentoring
 - 5. Remediation, re-teaching expectations
 - 6. Referral for services or behavioral group
 - 7. Property confiscation
 - 8. Academic penalty
 - 9. Schedule change
 - 10. Denial of school privilege
 - 11. Restitution or service penalty
 - 12. Short term detention: Lunch/Recess
 - 13. In-school Suspension
 - 14. Short term out-of-school suspension
 - 15. Recommendation to the school board for long term suspension/expulsion
- D. Enemy Swim Day School does not recommend the use of Response-Cost systems. Response cost is a special case of a punishment procedure that involves taking away desirable possessions, points, tokens, or privileges in planned, incremental steps following the occurrence of an undesirable behavior or failure to meet a specific goal. A maximum of 5

minutes of lost recess time is the maximum time allowable for any student since all students need exercise and movement as part of their schedule.

If the behavior violates any tribal law, the Administrator will file a criminal complaint (SWO Chapter 38 – Juvenile Code and/or Chapter 24 – Penal Code)

Board Intervention

The School Board may expel a student for the balance of any semester or school year for conduct that disrupts the educational process or endangers the health or safety of the student, other students or school staff. Behaviors to include but not limited to: use/possession of alcohol, illegal drugs, weapons, excessive fighting, repeated/continued disregard for school rules/gross disrespect, criminal behavior, sexual harassment.

If the behavior violates any tribal law, the Administrator will file a criminal complaint (SWST Chapter 38 – Juvenile Code and/or Chapter 24 – Penal Code)

JDBA CORPORAL PUNISHMENT

The use of corporal punishment or psychological abuse is prohibited: corporal punishment is defined as inflicting physical pain or injury upon a child in order to punish him or her for misconduct.

JDBB RESTRAINT AND SECLUSION

Parent(s) and/or guardian(s) will be notified immediately via phone call or text if their child is restrained or secluded. Parents that are unreachable will receive written documentation sent home.

Physical restraint is when one or more persons use their bodies to restrict the movement of another person. Use of physical restraint by school personnel is permitted when a student's behavior poses an immediate danger of physical harm to self or others in clearly unavoidable emergency circumstance. ESDS has a team that is certified for these emergencies. The Team is trained to work with students using safe, proactive strategies of intervention. The use of supine or prone restraint is prohibited except in extreme circumstances when the use is necessary and reasonable in manner and moderate in degree.

Seclusion is the use of involuntary confinement of a student. Enemy Swim Day School utilizes a Tatanka Room to seclude students that need a confined space to de-escalate their behavior safely. Students in seclusion will be 100% supervised either within the tatanka room, outside the door with the door open, or in the adjacent room with video surveillance when the student has a preference to be alone. Students in grades prekindergarten through 4th grade have a maximum seclusion of 1 hour. Students in grades 5th grade through 8th grade have a maximum seclusion of 2 hours. All incidences of seclusion will be documented including the total number of minutes.

The Tatanka room is also used for time-out, In School Suspension (ISS), homework, interactive groups, and other activities.

JDBC SUSPENSION

The school administration reserves the right to immediately suspend in-school or out of school or a combination of both any student when, in their judgment, the student knowingly and deliberately exhibits behavior that endangers the health and safety of self, other students or staff, or behavior that causes damage to school property. Parents are required to transport their children that have Out of School Suspension or are sent home for unsafe behaviors.

JDBD SEARCH AND SEIZURE

For safety purposes school authorities may search a student, student use areas, and/or student lockers under the circumstances outlined below and may seize any illegal, unauthorized, or contraband material discovered in the search. All illegal materials will be turned over to law enforcement. A students' failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action.

Personal searches:

- a. A student's person and/or personal effects may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials and /or as a result of a violation of Student Safety Contract.
- b. Searches will be conducted by the Principal or Deans of Students with another staff member present. A staff member of the same gender as the student must be present.

Student Use and Locker Searches: Student Use Areas and Lockers may be searched randomly or upon suspicion of inappropriate use and contraband materials.

JDBE RESET

If TRACKS and/or Administration are unable to redirect and de-escalate student behavior after three interventions (15-20 minutes), students will be sent home for the remainder of the day as a "reset."

JDC THREATENING CONDUCT OR INTIMIDATION

Bullying, harassment, and intimidation are unacceptable and shall not be tolerated and no employee or student of the school may bully another person. Bullying can be, but is not limited to: verbal, physical, gestures, look, intimidation or harassment. Students will treat students and other staff with mutual respect. Any employee or student in violation of JDC will be subject to disciplinary action.

JDCA BULLYING

Definition: A person is bullied when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more other persons with a perceived or real power imbalance, and he or she has difficulty defending him or herself.

Bullying has three parts:

1. Bullying is *intentional aggressive behavior* that involves unwanted, negative actions. It is deliberate, being hurtful on purpose. This includes hurtful words (written and spoken), actions, gestures, false rumors, exclusion, and other unkind acts.
2. Bullying is *repeated over time*, involving the same or several different persons.
3. Bullying is *between two people with a difference of power* – the person doing the bullying may be physically stronger, have more powerful social connections (such as popularity), or other power such as money, or racial or ethnic heritage.

ESDS four anti-bullying rules:

1. We will not bully, disrespect or be hurtful to others.
2. We will help students who are bullied.
3. We will include students who are left out.
4. If we know that somebody is being bullied, we will tell an adult at school and an adult at home.

Bullying Intervention

Any staff member observing or suspecting bullying toward another individual is required to report the issue to Student Services. Students, family, and concerned community members may also report suspected bullying. All reports will be investigated. Follow-up may include (but is not limited to) staff intervention, parent contact, and consequences. If an incident is determined to be an inappropriate reaction to normal conflict (disagreement between parties), conflict resolution may be utilized.

JDCB CYBER BULLYING

Cyber bullying is all forms of harassment over the Internet or other forms of electronic communications, including cell phones. Students and staff are prohibited from using communication devices or School property to harass or stalk another. The School's computer network and the Internet, whether accessed at school or away from school, during or after school hours, may not be used for the purpose of cyber bullying. All forms of cyber bullying are viewed as a violation of this policy and the School's acceptable computer use policy and procedures.

Users are responsible for the appropriateness of the materials they transmit. Hate mail, harassment, discriminatory remarks, or other anti-social behaviors are expressly prohibited. Cyber bullying includes, but is not limited to the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful e-mail messages, social media posts, instant messages, text messages, social media, digital pictures or images, or web postings. It is also recognized that the author (poster or sender) of the inappropriate material could be disguised (logged on) as someone else.

Students and community members, who believe they have been victims of such misuses of technology, as described in this policy, should not erase the offending material from the systems. A copy of the material should be brought to the attention of a principal or teacher.

In situations in which cyber bullying originated from a non-school device, but brought to the attention of the school staff, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly interrupts or severely impedes the day-to-day operations of the school. In addition, such conduct must also violate a school policy. Such conduct includes, but is not limited to, threats, or making threats off school grounds, to harm a member of the school staff or a student.

Malicious use of School's computer system to develop programs or to institute practices that harass other users to gain unauthorized access to any entity on the system and/or change the components of an entity on the network is prohibited.

Disciplinary action may include, but is not limited to, the loss of computer privileges, suspension, or termination for verified perpetrators of cyber bullying. In addition, any kind of threat or hate crime will be reported to law enforcement.

JDCC SEXUAL HARASSMENT

Enemy Swim Day School does not discriminate on the basis of sex in any education program or activity that it operates, including admission and employment. The school is committed to a school environment which is free from sexual harassment and conducive to all students' educational opportunities. Sexual harassment can inhibit a student's educational opportunities. Sexual harassment of students attending this school or students from other schools who are attending a school activity, and sexual harassment of school employees, school volunteers, parents, guests, visitors and vendors of the school shall also not be tolerated and is strictly prohibited.

All students, school employees, school volunteers, parents, guests, visitors and vendors shall conduct themselves in a respectful and responsible manner and in a manner consistent with school policies. This policy prohibiting sexual harassment shall apply to all students, school employees, school volunteers, parents, guests, visitors and vendors while on school property, while attending or participating in school activities, on school-owned property or on non-school property, while in any school-owned or leased vehicle, while at a school bus stop, or when in a private vehicle located on school property during school or during school activities.

Federal law (34 CFR § 106.30) defines "sexual harassment" as conduct on the basis of sex that satisfies one or more of the following: *(34 CFR § 106.30)*

1. An employee of the recipient conditioning the provision of an aid, benefit, or service of the recipient on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the recipient's education program or activity; or
3. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8), or "stalking" as defined in 34 U.S.C. 12291(a)(30).

Any person may report sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person,

by mail, by telephone, or by electronic mail. Students should report such incidents a staff member, the counselor and/or the appropriate administrator. All reported incidents will be thoroughly investigated and subject to disciplinary action and reported to SWO Law Enforcement (and Day County or Federal Bureau of Investigation as appropriate). Confidentiality consistent with due process will be maintained. A complaint form must be completed.

The School's response shall treat complainants and respondents equitably by offering supportive measures to a complainant, and by following a grievance process that complies with Title IX requirements before the imposition of any disciplinary sanctions or other actions that are not supportive measures against a respondent. (34 CFR § 106.44(a))

If a student files a written complaint because of dissatisfaction with the handling of the complaint, he or she may utilize any applicable grievance procedure.

Prohibition against retaliation Policy JDCC is applicable.

JDCD PROHIBITION AGAINST RETALIATION

The Enemy Swim Day School strictly prohibits retaliation against any employee or student because he or she has made a report of alleged sexual harassment, or against any employee or student who has testified, assisted, or participated in the investigation of a report. Retaliation includes, but is not limited to, any form of intimidation, reprisal or adverse pressure, including the accused discussing the allegations directly with the accuser except where such discussion has been arranged and facilitated by the appropriate administrator. Retaliation is itself a violation of federal and state laws prohibiting discrimination and may lead to separate disciplinary action against the offender.

JDD FIGHTING / PHYSICAL ASSAULT

Fighting: Mutual participation in a fight involving physical violence where there is no one main offender. Physical Assault: Willfully, knowingly or recklessly causes bodily injury to another. [Tribal law (24-06-01)]

1st Offense

1. The parent and school resource officer (law enforcement) are notified of the violation.
2. Student will serve a minimum of 1 day Out of School Suspension.
3. Behavior Contract may be developed at a required Student Assistance Team meeting with student and parent/guardian.

2nd Offense

1. The parent and school resource officer (law enforcement) are notified of the violation.
2. Student will be suspended with a possible recommendation of Expulsion to the School Board.

JDE USE/POSSESSION

JDEA VIOLATIONS OF TOBACCO USE/POSSESSION

Tobacco violations include, but are not limited to; those students who have in their possession, consumed/used, or are attempting to use or distribute tobacco products of any kind, including

electronic vapor devices. The only exclusion is for cultural school approved ceremonies and activities.

1st Offense

1. TRACKS referral
2. The student is required to complete an online class on the effects of smoking.
3. The student is required to have an exit interview with the counselor.
4. The parent and school resource officer are notified of the violation.
5. ISS until satisfactory completion of online class.
6. Exclusion from extra-curricular/OST activities for remainder of the week

2nd Offense

1. TRACKS referral
2. The student is required to complete an online class on the effects of smoking and score 100% on the assessment.
3. The parent and school resource officer are notified of the violation.
4. The student will serve after school to complete a tobacco free essay or poster.
5. Exclusion from extra-curricular/OST activities for 1 week

3rd Offense

1. The student will serve after school to create a ten (10) minute power point or video presentation on the effects of smoking.
2. The parent and school resource officer will be notified of the violation.
3. Exclusion from extra-curricular/OST activities for 2 weeks.

JDEB DRUG/ALCOHOL/CHEMICAL USE/POSSESSION

Tribal law (38-33-01) Intoxicating Beverages and Controlled Substances: It shall be unlawful for any child under the age of eighteen (18) years to purchase, attempt to purchase, consume, or be under the influence of intoxicating beverages, or any controlled substance, or for any person to cause or contribute to any such child consuming or being under the influence of intoxicating beverages or any controlled substance.

Violations include: attempted use, abuse, distribution and possession of alcohol/drug/chemical substances.

1st Offense

1. Out of school suspension until the school board meeting.
2. School Board to determine further disciplinary action according to student code of conduct.
3. Incidences will be reported and investigated by law enforcement.

2nd Offense

1. Suspended with a recommendation of Expulsion to the School Board.
2. Afforded due process.

JDF STUDENT BUS CONDUCT

The school provides transportation for students who live in the immediate and outlying areas of the community. Individuals who are not enrolled at the school may not ride school buses. Conduct expected of all students using transportation owned, leased, or operated by the Board may be found in the behavioral expectations section of the Handbook. Further, all other behavioral expectations for students are applicable on the bus as just they are in school. The privilege of riding on the bus is conditioned upon students observing these rules, and bus drivers are authorized to enforce them. Students failing to observe them will be subject to disciplinary action, including, but not limited to, loss of transportation privileges on either a short-term or long-term basis, to the extent permitted by Board policy and/or law.

JDG WEAPONS

JDGA WEAPONS (DANGEROUS)

The school board prohibits the use or possession of a dangerous and/or deadly weapon on or in any school premises, vehicle or building that is owned, leased, or used for school functions or any activity. A dangerous weapon is defined as any knife or other device, instrument, material or substance, whether animate or inanimate which is calculated or designed to inflict death, serious bodily harm and/or threatening or intending to cause harm. Exceptions would be weapons under control of law enforcement personnel, starting guns while in use at athletic events, and other supervised school training/activity. The student/persons in violation of JCDAE will be suspended and afforded due process. Law enforcement will be notified. The school board will determine disciplinary measures up to and including suspension and expulsion out of school up to one year.

JDGB WEAPONS (Fire Arms)

The use or possession of a firearm is prohibited, on or in any school premises, vehicle or building that is owned, leased, or used for school functions or any activity. Exceptions would be weapons under control of law enforcement personnel, starting guns while in use at athletic events, and other supervised school training/activity. Law enforcement will be notified and a mandatory school board meeting will be set up within five working days. Student will be given an out of school suspension until the school board meeting. If, after due process has been accorded, the student/person is found to have violated JCDAF and the Gun Free Schools Act of 1994, an expulsion for a period of not less than one year will be mandated.

JDH ABUSE OF EMERGENCY SERVICES

JDHA SETTING OFF THE FIRE ALARM/ CALLING 911 - NO EMERGENCY

Students who set off emergency response systems without an emergency will incur disciplinary actions and may be fined up to \$100.

JDHB COMMUNICATION OF A TERRORISTIC THREAT OR HOAX

According to the South Dakota law SDCL 22-14A through 22-14A-27 enacted by the 2002 Legislature, the communication of a terroristic threat or hoax is a criminal offense and can carry felony penalties of \$10,000 and 10 years in prison. Actions that were previously considered pranks or vandalism may now rise to criminal activity in some circumstances. The activity can be verbal,

written or physical in nature. (For example, a student who etches terroristic threats on a bathroom wall, calls the school threatening violence or uses a hoax substance to make people believe it is dangerous chemical can now face serious criminal penalties.) The school board and administration will ensure that all students are informed of this law and the repercussions they could face if they engage in such criminal activity.

JDI STUDENT DRESS CODE

Rules concerning student dress may be established by the administration: 1) To ensure that student dress meets standards of healthfulness and safety; and 2) To ensure that student dress does not disrupt the education process or oppose any Board policy. All students are expected to follow the rules of common courtesy and show proper respect in their dress, and it is inappropriate to wear anything that distracts from or disrupts the learning environment or educational process. If a student comes to School or attends their Remote Zoom class dressed inappropriately, he or she will problem solve with the teacher.

JDJ DISPLAYS OF AFFECTION

Students will not engage in acts of affection to include but not limited to: hand-holding, hugging, kissing, body contact.

JDK SLEEPING IN CLASS

Sleeping in class is not acceptable. Interventions will be put in place for students who sleep in class.

JDL DEMONSTRATIONS AND STRIKES

Any disruption or interference of the operations of the school through violence, vandalism, seizure of any area of school property, sit-ins, walk outs, or other methods of disruption is prohibited. (Ref: GAEAC)

JE GUIDANCE PROGRAM

Guidance services shall be available for every student. The guidance curriculum is approved by the school board, implemented and directed by the Counselor in conjunction with the teachers. Guidance personnel will use varied delivery systems consisting of small group, individual counseling, structured training sessions, and other processes. Guidance personnel will assist in developing, gathering and disseminating effective learning activities to instructional personnel as resource material for incorporating learning activities designed to enhance the total development of students.

JF SERVICE LEARNING

In service learning, students meet educational standards and acquire Dakota Values through designing and implementing community service activities to meet a school or acquire community need. ESDS encourages individual and group service learning through volunteering in the school and community, and through service learning programs developed within the school setting. The school tracks service learning hours completed under the supervision of a school program or classroom project, and students receive a certificate. These hours may be used to qualify for student activity trips.

JG HEALTH SERVICES

Enemy Swim Day School provides a full-time nurse for preventative care, health screenings, acute and emergency care. The nurse will maintain and administer daily medication, triage, and treat students. The nurse also assists with setting up vaccination clinics.

All medications must be checked in with the school nurse and must be in the original labeled container. Parents are required to provide written consent through a Medication Authorization Form for staff to give medication.

Professionals from Community Health Services will conduct periodic health screenings to all students (i.e., vision, hearing, dental, etc.) and facilitate vaccination clinics.

A student that has a temperature over 100.4 degrees, is vomiting, has diarrhea, or appears to have the flu will be sent home. Parents are required to pick-up children who are ill and being sent home. Parents are expected to pick up any child being sent home within one hour maximum. If a parent/guardian is unable/refuses to come and pick up their student within that time frame then Child Protection and Law enforcement will be notified.

JGA MEDICAL EMERGENCIES AND ACCIDENTS

Medical emergencies and accidents can occur at any time and may involve a student or employee. Some emergencies may only require first aid care, while others may require immediate medical attention. Medical emergencies involving any student or employee must be reported to the Administration. Staff will follow the procedures in the Emergency Flipchart.

JGAA NALOXONE/NARCAN

ESDS shall provide and maintain on-site opioid antagonists. During an emergency in a school setting, if an opioid overdose is suspected, any staff member may administer an opioid antagonist, to any student or staff member. No staff member shall be liable for civil damages which may result from acts of omission relating to the use of the opioid antagonist which may constitute negligence; nor shall the school personnel be subject to criminal prosecution which may result from acts of omission in the good faith administration of an opioid antagonist. A training will be given to all staff annually.

JGAB EPI PENS OR EPINEPHRINE NASAL SPRAY (NEFFY)

Enemy Swim Day School recognizes that there are students who have allergies that may require the use of an Epi-Pen or Epinephrine Nasal Spray (Neffy). Such allergies may include but are not limited to certain foods, insects, medications, latex and/or asthma.

JGABA FOOD ALLERGIES

Identification of Allergies: School staff shall coordinate with the parents of students to identify, to the greatest extent possible, any students with preexisting allergies. The School shall notify all staff of this policy and their right to seek reasonable accommodations.

Individual Allergy Plans: The School will, to the extent feasible, ensure that all children with allergies have an appropriate Individual Allergy Plan completed and on file with the School. The Individual Allergy Plan should include, at a minimum, the child's name, allergy, and the symptoms

that may require the administration of antihistamines or epinephrine. The Individual Allergy Plan shall be circulated to the child's teachers.

Epinephrine Access: The School shall maintain a stock of epinephrine for first time emergencies or situations where a student's epinephrine has been misplaced or not replaced after use. Epinephrine shall be stored in a secured place that all staff can access quickly and easily. If feasible, multiple stores of epinephrine shall be maintained throughout the school.

Allergy Accommodation: The School shall take all reasonable steps to accommodate food allergies among the students and staff and reduce the risk of an allergic reaction. Such steps may include, but are not limited to:

- Designating allergy-friendly seating arrangements;
- Designating allergen-free zones in shared spaces;
- Altering staff schedules and duties;
- Avoiding the use of identified allergens in class projects, parties, snacks, and rewards;
- Recommending the use of non-food incentives;
- Implementing methods to prevent cross-contact of food allergens from lunches and snacks;
- Mandating heightened hygiene practices, such as extra hand washing and furniture cleaning;
- Forbidding food to be eaten on buses except by children with special needs; and
- Planning and coordinating school events and field trips in advance to ensure children with food allergies are not excluded.

Training: The School will endeavor to ensure that all staff have received training in allergy prevention and response. Such training must include identifying the symptoms of an allergic reaction, which include:

- Shortness of breath, wheezing, or coughing;
- Skin discoloration;
- Fainting or dizziness;
- Tight or hoarse throat;
- Trouble breathing or swallowing;
- Swelling of lips or tongue;
- Hives or redness;
- Vomiting or diarrhea;
- Stomach nausea or discomfort;
- Itchy nose, mouth, or sneezing; and
- A feeling of doom, confusion, altered consciousness, or agitation.

Such training should also include instruction on administering epinephrine and antihistamines, the location of all school epinephrine stores and other medical supplies, and guidance on reading and following Individual Allergy Plans.

Allergic Reactions & Anaphylaxis: In the event a child experiences an allergic reaction and/or anaphylaxis, the staff must proceed according to the child's individual allergy plan, if applicable. If there is no applicable allergy action plan, the staff will make a reasonable determination of the appropriate course of action, which may include providing antihistamines, epinephrine, or contacting 911.

Steps To Take After Allergic Episode: In the event of an allergic reaction from a student, School staff shall, if applicable, take the following actions within 24 hours of the reaction:

- Call the parent or guardian to follow-up on the student's conditions;
- Review the allergic reaction episode with the parent or guardian and student;
- Identify the allergen and route of exposure and discuss the signs and symptoms of the reaction with the parent or guardians;
- Review actions taken by staff;
- Discuss the positive and negative outcomes of the incident with the parents or guardians;
- Discuss any needed revisions to a care plan or individual allergy plan;
- Discuss the role of the family in allergic reaction prevention;
- Discuss school and home concerns to improve prevention, response, and student outcomes; and
- Ask the parent or guardian to follow up with child's health care provider.

JGB INFECTIOUS DISEASE

Infectious diseases are illnesses caused by a few specific organisms such as viruses, bacteria, fungi or parasites. These infectious diseases which can be spread from person to person are referred to as contagious communicable diseases. The school is required to report specific types of infectious diseases.

No child having any contagious or infectious disease may attend school until permitted to do so by written doctor's permission, school nurse and administrator, CDC guidelines.

INFECTION PREVENTION AND CONTROL IN THE SCHOOL SETTING

The spread of communicable disease can be controlled by the use of good infection control practices including: age-appropriate immunization requirements for school entry; utilization and education on proper hand hygiene, respiratory hygiene/cough etiquette and standard precautions; utilization of personal protective equipment as needed, no skin-to-skin contact, and a custodial protocol for cleaning and disinfecting.

Standard precautions need to be followed for all contact with blood, secretions, excretions, other body fluids, non-intact skin and mucous membranes.

JGC NON-INFECTIOUS ILLNESSES

JGCA NON-INFECTIOUS PARASITES

Lice: Lice infestations are not a major health threat but are highly communicable. The school follows the CDC guidelines for infrequent cases of head lice. For chronic infestations, multiple weeks of live bugs and nits, additional measures may apply.

Bed bugs are a small insect that feeds on human blood. Bed bugs are not known to transmit disease but they can cause significant itchiness, anxiety, and sleeplessness. If a confirmed bed bug is found on a student, the student will be sent to the nurse for intervention, the parent(s) will be notified, and the classroom will be cleaned.

JGD MEDICAL CANNABIS/MARIJUANA

The school restricts the administration of medical cannabis on the school campus. Administration of medical cannabis to qualified students shall be in accordance with this policy. A qualified student, is a student that has a medical cannabis card authorized from the State of South Dakota and/or the Sisseton-Wahpeton Oyate. A qualified student's primary caregiver may administer a permissible form of medical cannabis to a qualified student off the school campus. The qualified student's parent/guardian is required to provide an intent to the school that the student will be using medical cannabis during school hours and provide the school with a copy of the student's medical cannabis card authorizing the student to receive medical cannabis. The qualified student's parent/guardian or primary caregiver shall be solely responsible for providing the permissible form of medical cannabis to be administered to the qualified student. School personnel shall not administer or hold medical cannabis in any form. This policy shall apply to school grounds, school buses or school-sponsored events located on federal property or any other location that prohibits marijuana on its property.

JH ACTIVITIES

The school encourages the involvement of students in regular and extra-curricular programs and activities at the school.

1. The student/athlete must be academically current with assignments or successfully participating in ZAP program and must attend last practice before game day. Coaches and the Athletic Director will communicate with teachers and para-educators to support student eligibility and assist student athletes on the ZAP list.
2. The student athlete Must not have been removed for a disciplinary incident or consequence that day.

JHA ACTIVITIES FUND MANAGEMENT

The management of student activities funds shall be conducted in the following manner, under the immediate supervision of the Superintendent: (refer to: DK)

1. All fundraising must be approved by the Superintendent.
2. All fundraising must have an activity accounting sheet submitted to the Business Manager.
3. All funds raised by students or student activity sponsors must be deposited in the appropriate account.
4. The Business Manager shall be responsible for documenting all revenue.
5. Activity Admission charges or fees assessed for sponsored events through student activities shall be established by the Superintendent in conjunction with the Athletic Director.
6. The superintendent shall provide monthly reports to the Board as needed.

JHB ORGANIZATIONS

- A. Students shall be free to organize within the school for political, social, service, athletic, and other proper and lawful purposes. No student will be discriminated against because of membership of any such organization.
- B. Student organizations require staff sponsorship.
- C. The use of school facilities and others may be made available through the normal channels.

- D. Any official publication of the school will enjoy freedom of expression. The assessment of dues for such clubs is prohibited.

JHBA STUDENT COUNCIL

The student council is comprised of ten members consisting of 2 representatives from each of the 4th to the 8th grade classes. The functions of the Student Council include:

- a. Formulating policy regarding students, instruction, and other areas of school operation for presentation to the Administrator for review and approval.
- b. Provide student Board representatives with ideas and suggestions regarding school operation and development.
- c. Assign grade committees to work tasks for data gathering or coordination of activities for school students, pending approval by the Principal.
- d. Make suggestions or recommendations to the school administration regarding school operations, development, improvement and evaluation.

JHC SOCIAL EVENTS

Providing students with appropriate social activities is beneficial to their overall development. These events may be on a school-wide basis or limited to a portion of the students in a school. All events will be under the authorization of administration. Supervision is the responsibility of the adult in charge of the organization sponsoring the event. Students sponsored for their particular activity, advertising, acquiring necessary law enforcement for monitoring, or other organizational and planning activities.

JK GRADUATE CAPSTONE

The Graduate Capstone serves as a culminating demonstration of a student's mastery of the Graduate Profile. Students are required to plan, develop, and deliver a presentation that showcases their selected project and highlights the knowledge, skills, and experiences gained throughout their learning journey at Enemy Swim Day School.