

ENEMY SWIM DAY SCHOOL – TOKA NUWAN WAYAWAPI

POSITION DESCRIPTION: MIDDLE SCHOOL CLASSROOM TEACHER

RESPONSIBILITIES: The Teacher will:

1. Plan instruction that is consistent with the mission, vision, values, standards and curriculum of the school,
2. Develop lesson plans, unit plans and course curriculum outlines according to the approved templates and processes
3. Integrate Dakota Culture and language within lessons and teach using a multicultural approach
4. Demonstrates gains in student performance
5. Implement learning activities that make maximum use of academic learning time and meet specific learning styles and needs of each student
6. Implement and document learning activities for gifted students
7. Maintain student records for attendance, behavior, progress, and portfolios and report student progress to the student and parent/guardian
8. Prepare and submit written communication and reports when required such as grades, attendance, behavior, referrals, (SPED, Counseling, SEEK, etc.) assessment, parent reports on student progress, etc.
9. Implement classroom management that provides for an organized and positive classroom environment with clear rules and procedures
10. Supervise students in the classroom as well as all other areas of the school campus and at school sponsored events, as directed
11. Participate in school, community, and cultural activities including annual welcome wacipi, parent/teacher conference, carnivals, graduation wacipi, and other activities as assigned
12. Participate in meetings that are required for the betterment of the school, self, and students, including staff meetings, curriculum development, Teacher Assistance teams, consolidated school reform planning, student assistance, IEP, etc.
13. Follow all policies and standard operating procedures of the school including the Code of Professional Ethics
14. Attending trainings as required for position
15. Performs other duties and responsibilities as assigned by supervisor
16. During a pandemic, all employees will be designated as essential staff. Employees may be assigned to duties that would be categorized under other job duties such as bus driver (suburban/mini bus), bus monitor (monitor students and/or deliver meals), kitchen assistant (help prepare meals), family outreach and/or other duties to keep the continuity of the school running smoothly.

POSITION REQUIREMENTS:

BA/BS degree in K-8 Elementary Education. South Dakota Teacher Licensure obtainable

SUPERVISORY CONTROLS:

Supervised and evaluated by the Principal.