

VENDOR: _____
ADDRESS: _____
PHONE: _____



Date: _____
REQ. NO. _____

| Description & Stock Number | Page | Qty | Unit Cost | TOTAL |
|----------------------------|------|-----|-----------|--------|
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Requester: _____ For: _____
Approval: _____ (1) Principal Approval
SHIP TO: _____ (2) Business Manager Approval
Subtotal \$0.00
S & H _____
TOTAL \$0.00

Budget Line Item: _____
*This requisition can be used for any purchases \$100.00 or under.
For purchases over \$100.00, fill out requisition and get a purchase order from the Business Office*

Enemy Swim Day School
13525 446th Avenue
Waubay, SD 57273
(605) 947-4605 fax (605) 947-4188